

RTL PURCHASE ORDER QUALITY CLAUSES



By accepting a purchase contract from Richland Technologies LLC (RTL), you are accepting responsibility for all specific quality clauses listed in the body of the Purchase Order AND the General Clauses, as identified in the P.O. Special Instruction Box.

RTL-POQC-01 - SUPERSEDEANCE:

The supplier shall contact RTL to request written clarification or correction from Purchasing in the event of conflict between the purchase order's stated requirements and the purchase order's summarized quality clauses, where supersedeance is not specified.

RTL-POQC-02 - C.O.C. (CERTIFICATE OF CONFORMANCE):

The supplier shall provide a certificate of conformance that certifies that all materials/products and processes supplied are in accordance with the purchase order. The document shall be signed and dated by the supplier's representative. Specifications, standards and engineering and other drawings noted on the purchase order shall be the latest revision unless specified (e.g., Rev. A).

RTL-POQC-03 - IDENTIFICATION/MARKING:

The supplier shall identify all items, parts, components, subassemblies and assemblies with the appropriate part number and revision level as noted on the part drawing or as otherwise specified in the purchase order.

RTL-POQC-04 - CONTROL OF NONCONFORMING PRODUCT AND CORRECTIVE/PREVENTATIVE ACTION:

The supplier shall provide prompt, written notification to RTL, when nonconforming material or products affecting drawing, purchase order, or specification requirement issues are discovered. The supplier shall not ship such nonconforming until authorization to ship has been obtained from RTL Purchasing agent. The supplier may submit requests for nonconforming material or product review by RTL at the time of notification. The supplier shall provide written proof of correction or corrective action when discrepant material/product is received by RTL; such proof shall be furnished within a reasonable time, which is specific and conclusive in nature, to prevent a recurrence of the discrepancy.

RTL-POQC-05 - QUALITY SYSTEM:

A) The supplier shall establish, document, implement, maintain and continually improve the effectiveness of a Quality System that meets or exceeds the current revision of AS 9100 or ISO 9001. B) The supplier shall establish, document, implement, maintain and continually improve the effectiveness of a Quality System that meets or exceeds MIL-I-45208A (inspection systems requirements). C) The supplier shall establish, document, implement, maintain and continually improve the effectiveness of a Quality System that meets or exceeds industry standards and ensures adequate product conformance and appropriate objective evidence to meet usual business responsibilities.

RTL-POQC-06 - RTL AND RTL'S CUSTOMER SURVEY/AUDIT:

RTL and RTL's customer reserve the right to conduct a survey/audit of the supplier's facility and the supplier's sub-tier suppliers to determine their capability to comply with the requirements of the purchase order. The supplier will be notified 48 hours in advance of the date that a survey/audit will occur.

RTL-POQC-07 - SUPPLIER SUB-TIER PROCESS CONTROL:

All requirements invoked or applied to RTL's customer purchasing order, including this clause, shall be flowed down to the RTL's suppliers and the supplier's sub-tier suppliers.

RTL-POQC-08 - MEASURING AND TEST EQUIPMENT/CALIBRATION SYSTEM:

The supplier shall establish and maintain documented procedures to control, calibrate and maintain inspection, measurement and test equipment (including test software and tooling), used by the supplier to demonstrate the conformance of product to the specified requirements, in accordance with ANSI/NCSL Z540.3-2006 (calibration of measuring and test equipment) or ISO 10012:2003.

RTL-POQC-09 - PACKAGING/SHIPMENT:

All items delivered on the order must be adequately preserved, packaged and contained to prevent deterioration and damage during shipment. The shipping method should ensure safe arrival at destination in accordance with good commercial practices, unless special packaging and shipping instructions are specified in the purchase order and drawings/specifications. Note: The use of newsprint for packaging is prohibited.

RTL-POQC-10 - FOREIGN OBJECT DEBRIS (FOD) PREVENTION PROGRAM:

The supplier shall establish and maintain an effective foreign object debris (FOD) prevention program to eliminate FOD in items delivered to RTL. Industry specification NAS412 (National Aerospace FOD Prevention) may be used as a guideline in complying with this clause. The written procedures/policies developed by the supplier shall be subject to RTL review and audit.

RTL-POQC-11 - PART/MATERIAL/PRODUCT/SERVICE SUBSTITUTIONS PROHIBITED:

Part, material, product and service substitutions for items stated in the purchase order are not allowed. Any deviations from RTL or RTL's customer drawings, specifications, and purchase order must be authorized by RTL or RTL's customer. The supplier shall ensure that these requirements are flowed down through the supply chains that support the items on the purchase order.

RTL-POQC-12 - RIGHT OF ACCESS:

Right of Access by RTL, RTL's customer, and regulatory authorities to all facilities involved in the purchase order and to all applicable records.

RTL-POQC-13 - RECORDS RETENTION:

The supplier's records, to demonstrate conformance, shall be on file and available for review by RTL, RTL's customer or regulatory authorities upon request. Records shall be retained for a minimum of seven (7) years after final payment. The supplier shall notify RTL in writing at least thirty (30) days prior to destruction of records, and must comply with any written response from RTL requesting a delay of such destruction.

RTL-POQC-14 - CHANGES TO PRODUCT AND/OR PROCESS:

The supplier shall notify RTL of changes of, product, processes, suppliers, facilities processing lines, and primary manufacturing equipment for standard processes.

RTL-POQC-15 - F.I.R. (FINAL INSPECTION REPORT):

The supplier shall furnish an inspection report for each lot of parts submitted, based on a sample inspection of the critical features of the parts. All sampling plans must meet the requirements of ANSI/ASQC Z1.4 (sampling procedures for inspection) and demonstrate that parts meet all drawing, specification and purchase order requirements.

RTL-POQC-16 - F.A.I.R. (FIRST ARTICLE INSPECTION REPORT):

The supplier shall furnish a complete first article inspection report (F.A.I.R.) for one or more parts, listing actual inspection results for all drawing dimensions and all applicable notes. The parts used to perform the first article shall be tagged. First article acceptance by RTL shall not constitute final acceptance of the lot nor relieve the supplier of the obligation to furnish all parts that meet all drawing, specification and purchase order requirements.